

**DOCUMENTS REQUIRED**

1. Application addressed to Executive Director Transfer & Record Branch DHA Lahore.
2. Affidavit regarding change of name on E-Stamp Paper duly attested by the Oath Commissioner. (Specimen attached).
3. Photocopy of Old and New CNIC. (Duly attested by Gazetted officer/ Notary Public).
4. Photocopy of Husband CNIC if applicable. (Duly attested by Gazetted officer/ Notary Public).
5. Photocopy of Allotment / Transfer Letter / Intimation letter.
6. Marriage Certificate (Nikkah Nama) **NADRA** if status is changed from unmarried to married. (Duly attested by Gazetted officer/ Notary Public).
7. Divorce certificate (NADRA) is required in case of divorce. (Duly attested by Gazetted officer/Notary Public).
8. Court decree is mandatory if the name/ status has completely been changed.
9. Advertisement regarding change of name (other than Marriage/ Divorce case) in two National Newspapers (approved List att) (Urdu/ English) as per specimen (Ad size 5" x 2", along with photograph). Complete page of Newspaper to be attached (Specimen Attached).
10. Paid fee challan separately against each property.

**Note:**

- Owner will bring along original Allocation / Intimation / Allotment / Transfer Letter after due date for necessary amendment of the name (BIOVERYSIS Mandatory).
- "Members are required to intimate DHA Lahore about change in address / cell phone number / landline immediately on occurrence, failing which can cause inconvenience in correspondence and also request for waiver of surcharge on development charges will not be entertained."
- To place advertisement, please contact Advertising section in PR Branch (UAN: 111-342-547 Ext. 2826) or visit DHA Website for the approved list of newspapers (English & Urdu).
- Approved National Newspapers:

					
					
					



**APPLICATION FORM IN CASE OF  
CHANGE / UPDATION OF NAME**

Document Reference:  
4433006/1

To,

The Executive Director  
Transfer & Record Branch DHA Lahore  
Lahore Cantt.

Subject: **Change / Update of Name**

It is submitted that I have property no \_\_\_\_\_ Sector \_\_\_\_\_ Phase \_\_\_\_\_ measuring \_\_\_\_\_ Kanal / Marla in DHA Lahore. You are requested to please change / update my name as per my current CNIC in all my properties and same is as under:

**Old Name:** \_\_\_\_\_

**New Name:** \_\_\_\_\_

**Detail of Property/ Properties**

Plot No \_\_\_\_\_ sector \_\_\_\_\_ Phase \_\_\_\_\_ Measuring \_\_\_\_\_

Plot No \_\_\_\_\_ sector \_\_\_\_\_ Phase \_\_\_\_\_ Measuring \_\_\_\_\_

Signature/  
Impression:

Thumb

Name:

CNIC No:

S/O,D/O,W/O:

Current Mailing Address:

E-Mail:

Applicant Contact No:

Date: \_\_\_\_\_

Whats APP No:

Approved by \_\_\_\_\_

(Signature)

Date: \_\_\_\_\_



## CHANGE / UPDATION OF NAME

Document Reference:  
4433006/2

### AFFIDAVIT

(On E-Stamp Paper duly attested by the Oath Commissioner)

I, \_\_\_\_\_ S/D/ Wof \_\_\_\_\_ having CNIC No \_\_\_\_\_

Muslim, Adult, R/O \_\_\_\_\_

do hereby state on oath and declare that previously my name was \_\_\_\_\_ S/D/W of  
\_\_\_\_\_, now I have changed my name as \_\_\_\_\_ S/ D/ W of  
\_\_\_\_\_ R/O \_\_\_\_\_.

Same may please be updated in the record of my Plot No \_\_\_\_\_ Sector \_\_\_\_\_ Phase  
\_\_\_\_\_ Measuring \_\_\_\_\_ Kanal / Marla, Defence Housing Authority, Lahore.

I hereby state on Oath, that whatever has been stated above is true and correct to the best of my  
knowledge and belief.

(Sign & Thumb Impression)  
**DEPONENT**

Name/ CNIC \_\_\_\_\_

### VERIFICATION

Verified on oath at Lahore, this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_ that the contents of  
above affidavit are true and correct to the best of my knowledge, information and belief, and that nothing has  
been concealed therein.

(Sign & Thumb Impression)  
**DEPONENT**

Name/ CNIC \_\_\_\_\_

**PUBLIC NOTICE**  
**(CHANGE / UPDATION OF NAME)**

Photo  
Passport Size  
Blue  
Background

I, have changed my name from \_\_\_\_\_ S/O, D/O, W/O \_\_\_\_\_ to  
\_\_\_\_\_ S/O, D/O, W/O \_\_\_\_\_ all government  
and non-government organizations including DHA Lahore may please update my new name in their records,  
therefore enabling me to correct my name in all my property nos \_\_\_\_\_ (as per my current  
CNIC).

Name: \_\_\_\_\_

Father's / Husband Name: \_\_\_\_\_

Address: \_\_\_\_\_

**Note:**

- DHA will accept only "Nation Wide" circulated Newspapers.
- The advertisement should be in two columns (Size: 5" x 2")
- To place the advertisement, customer may contact "Public Relations (Media Cell PR) Branch" at DHA Main Office Complex, Lahore (UAN: 042-111-342-547 Ext. 2826).

اطلاع عام  
(تبدیلی نام)

فوٹو  
پاسپورٹ سائز  
بلیو بیک گراؤنڈ

میں نے اپنا نام \_\_\_\_\_  
ولد / زوجہ \_\_\_\_\_ سے بدل کر

\_\_\_\_\_ ولد / زوجہ \_\_\_\_\_

رکھ لیا ہے۔ لہذا ڈی۔ ایچ۔ اے لاہور سمیت دیگر سرکاری وغیر سرکاری ادارے اپنے ریکارڈ میں میرا نیا نام میرے موجودہ شناختی  
کارڈ کے مطابق نوٹ فرمائیں تاکہ میرے تمام کاغذات میں درستگی ممکن ہو سکے۔ میرا پراپرٹی نمبر \_\_\_\_\_ ہے۔

نام \_\_\_\_\_

ولد / زوجہ \_\_\_\_\_

ساکن \_\_\_\_\_

\_\_\_\_\_

نوٹ:

۱۔ صرف قومی اشاعت کے اخبارات میں اشتہار دیں۔

۲۔ اشتہار کا سائز (5" x 2")۔

۳۔ اخبار میں اشتہار دینے کیلئے "PR برانچ" میڈیا سیل ڈی۔ ایچ۔ اے مین آفس لاہور سے رابطہ کریں۔

یو۔ اے۔ این: (042-111-342-547) ایکسٹنشن: (2826)