

**DEFENCE HOUSING AUTHORITY ISLAMABAD-RAWALPINDI****APPLICATION FOR TRANSFER OF PLOT**

To: The Administrator
Defence Housing Authority
Islamabad - Rawalpindi

Subject: Transfer of Rights/Plot of Membership Number

Dear Sir,

1. I have sold my rights related to Membership Number..... Plot No..... Street/
Lane No..... Sector..... Phase..... To Mr/Mrs/Miss.....
S/D/W Resident of

2. I have executed the following necessary Transfer Papers which are appended below for further necessary action and official record of DHA Islamabad-Rawalpindi.

- Original Allotment Letter and Allocation Letter of the plot.
- No Demand Certificate (NDC).
- Transfer Affidavit by seller on Rs 20/- stamp paper including one photocopy duly attested by Oath Commissioner.
- Undertaking by the Purchaser for payment of addl charges, dues/taxes on stamp paper of Rs 20/- duly attested by Oath Commissioner.
- Agreement to sell the plot on stamp paper of Rs 100/- duly attested by DHA Islamabad -Rawalpindi.
- Application for Membership/Associate Membership of the purchaser.
- Two passport size (coloured) photographs of the purchaser.
- Photocopies of CNICs of the seller, purchaser and witnesses.

3. Kindly transfer the above said rights/plot in the name of Mr/Mrs
in future all correspondence related to the above membership/plot should be done directly with him/
her at his/her address.

Thanking you

Yours Faithfully

Membership No.....

Date

WITNESS NO 1

Signature _____
Full Name _____
CNIC _____
Tel No _____
Date _____

WITNESS NO 2

Signature _____
Full Name _____
CNIC _____
Tel No _____
Date _____