

**SPECIMEN**  
**WIDOW/WIDOWER/ LEGAL HEIR TFR APPLICATION**

From: \_\_\_\_\_  
\_\_\_\_\_

To: The Administrator  
Defence Housing Authority Islamabad.

Subject: **Widow/ Widower/ Legal Heir Transfer of Plot No. Street Sector**  
**Phase**

1. It is informed in your office that Mr/Mrs .....died on.....  
CNIC # ..... he has left behind following legal heirs.

<b><u>Relation</u></b>	<b><u>Name</u></b>	<b><u>CNIC /Registration No</u></b>
a. Father	.....	.....
b. Mother	.....	.....
c. Wife/Wives	.....	.....
d. Son/sons	.....	.....
	.....	.....
e. Daughter/daughters	.....	.....
	.....	.....

2. It is therefore requested that the above said plot may please be transferred to .....  
.....  
.....

3. Your co-operation in this regard is solicited, please.

Yours Sincerely

Name: \_\_\_\_\_  
CNIC No: \_\_\_\_\_  
Cell No: \_\_\_\_\_  
Dated: \_\_\_\_\_

**UNDERTAKING BY THE WIDOW/WIDOWER / LEGAL HEIRS FOR TAXES/DUES**

I,.....Widow/widower of ....., Muslim, Adult, CNIC No....., Resident of ..... in possession of my full faculties and senses and of my free will and without any coercion or duress do hereby solemnly affirm and declare as under: -

1. That I am widow/widower of Mr/Mrs ..... owned a Plot No..... Street..... Sector..... Phase..... in DHA Islamabad.
2. That by virtue of his/her death, subject property is transferred on my name.
3. That I am a member of Defence Housing Authority Islamabad Phase I/ II vide Membership No .....and I have been transferred plot of land bearing Plot No ..... (New Plot No.....) measuring ..... or thereabout in the said scheme.
4. That at the time of transfer of above-mentioned plot I did not pay any tax (central/provincial) like wealth tax, CVT, property tax etc.
5. That I will pay all the taxes (central/provincial) like wealth tax, CVT or any other such tax or fee which an owner of a plot in DHAI is required to pay now or at any later stage.
6. That I am prepared to pay any variation in development charges on demand.
7. I undertake to abide by all the rules/regulations of Defence Housing Authority Islamabad and any addition/amendments etc made therein from time to time by the Managing Committee.
8. I will not make any addition/alternation in the building without prior approval from the Maintenance Branch of the Scheme. In case any change/shifting like Electric Poles, Telephone Poles and Manholes etc is necessitated as per my requirement, it will be done at my risk and cost if feasible (Applicable when construction is completed).
9. I will ensure that house tax/other dues due to the RDA/CDA are paid. (Applicable when schemes are affiliated with Rawalpindi Development. Authority/Capital Development Authority Islamabad).
10. Copy of rent agreement if house rented out will be sent to the office of DHAI. In case of any dispute on rent agreement, the arbitration / decision of the DHAI (AG's Branch, GHQ) will be final and not challenged in any court of law. This I am signing with my own free will and under no coercion. On failing / non-compliance of the decision of AWHS I will understand that all services will be disconnected along with Membership/Associate Membership.

DEPONENT

Name: \_\_\_\_\_  
CNIC No: \_\_\_\_\_

Verification:

Verified on Oath at this \_\_\_\_\_ day of \_\_\_\_ 201..., that the contents of the above affidavit are true and correct to the best of my knowledge, information and belief, and that nothing has been concealed therein.

DEPONENT

Name: \_\_\_\_\_  
CNIC No: \_\_\_\_\_

**Note:** To be typed on Rs. 50/- stamp paper duly attested by Oath Commissioner.

**AFFIDAVIT FOR SURRENDER OF RIGHT TO THE PROPERTY IN FAVOUR  
OF WIDOW/WIDOWER OR ANY ONE AMONG LEGAL HEIRS.**

I,..... S/D/W of ..... Muslim adult, resident of .....holding NIC ..... in the presence of my full faculties and senses, free will and without any coercion or duress, do hereby declare that:-

1. That I am legal heir (relation) son/ daughter/father/mother/brother/sister of deceased .....
2. That my.....(relation with deceased) was allotted a plot No..... Street ..... sector.....phase.....measuring.....vide allotment letter No..... dated.....
3. That I being legal heir of the deceased, surrender my right in above mentioned property in favour of .....(relation) and shall have no objection on transfer of said plot on his/her name.
4. That I also empower my .....(relation) to further sell/ alienate said property to anyone. In future I or my successor shall have no legal right to claim any compensation regarding said property.

**DEPONENT**

Name. \_\_\_\_\_  
Signature \_\_\_\_\_  
Thumb Impression \_\_\_\_\_  
CNIC No. \_\_\_\_\_

That the contents of the above affidavit are correct to the best of my knowledge and belief and nothing has been concealed there from.

Verified on oath at..... On this .....day of .....

**DEPONENT**

Name. \_\_\_\_\_  
Signature \_\_\_\_\_  
Thumb Impression \_\_\_\_\_  
CNIC No. \_\_\_\_\_

**Witness 1**

Name: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Thumb Impression: \_\_\_\_\_  
CNIC No: \_\_\_\_\_

**Witness 2**

Name: \_\_\_\_\_  
Signature: \_\_\_\_\_  
Thumb Impression: \_\_\_\_\_  
CNIC No: \_\_\_\_\_